



1067 A California Avenue, Wahiawa, Hawaii 96786
Phone: (808) 621-1898 Fax: (808) 622-3615
www.hoalaschool.org

HIGH SCHOOL ADMISSIONS PROCEDURE

Thank you for expressing an interest in Ho`ala High School. Enclosed you will find the application materials you requested. Follow the procedures listed below and please contact the Ho`ala School office (808)621-1898 if you have any questions.

1. **STUDENT APPLICATION:** Mail the completed application with a non-refundable fee of \$50.00 to Ho`ala School. Another option is to complete the online application and submit through hoalaschool.org. The application fee can then be submitted at the time of testing. We will acknowledge receipt of your application, and we will begin an active file on you.
2. **CONSENT FOR RELEASE OF INFORMATION:** Sign and date the Consent for Release of Information form. Give it to the counselor or principal at your current school along with a stamped envelope addressed to:
Ho`ala School
1067 A California Ave.
Wahiawa, HI 96786
3. **CONFIDENTIAL ADMINISTRATIVE REFERENCE REPORT FORM:** Submit the Confidential Administrative Reference Report to the administrative office for the principal or counselor to complete along with a stamped addressed envelope to Ho`ala School.
4. **TEACHER COMMENTS:** Give the Teacher Reference Reports to two of your current English, Math, Science or Social Studies teacher, along with stamped envelopes addressed as above. Ask your teachers to return the forms to Ho`ala ASAP.
6. **REPORT CARDS:** Please submit copies of your final report card & transcripts for the previous school year and your first semester report for the current year if applying mid-year.
7. **HO`ALA ENTRANCE ASSESSMENT AND CAMPUS VISIT:** Come to Ho`ala School on your assigned day to participate in classroom activities and to take a standardized assessment and complete an essay.
8. **FAMILY INTERVIEW:** Participate in a family conference with the Head of School, as needed.

DECISION NOTIFICATION: The Admission Committee will make a decision once the application process is complete. We will mail notification of the decision within two weeks after the process has been completed.

The mission of Ho`ala School is to provide students with a safe and stimulating environment that encourages the development of mutual respect, sense of belonging, and a passion for learning.