

## Hawai`i Association of Independent Schools (HAIS)

Confidential Administrative Reference Report Form | Grades 6-8



Parent/Legal Guardian: Please complete the top section of this form and submit to an administrator (principal, dean, counselor, etc.) at your child's school. Include an addressed and stamped envelope to the school(s) to which you would like this evaluation sent. The evaluator will mail these forms directly to that/those school(s).

Applicant's Name		Preferred Name:				
Last	First					
Gender: 🛛 M 🗳 F Birthdate:/	_/ Applying for Grade:	Applicant's Current School:				
of Independednt Schools (HAIS), you hereby rele employer from any and all claims and liability that	ease the HAIS school, its employees a at may arise from information provid not be shared with students, parents	for consideration by the member of the Hawai`i Association and representatives, the evaluator and the evaluator's led. All information provided on the attached evaluation s, or guardians. This evaluation will remain confidential and				
Date// Parent/Le	gal Guardian's Signature					
How long has the applicant been enrolled in yo	ur school?					
How long and in what capacity have you known	this applicant?					
To your knowledge, has the applicant:						
1. Had any history of serious conduct p	problems? 🛛 Yes 🔹 🔍 No					
2. Ever been expelled or suspended?	Yes 🛛 No					
3. Had a history of illegal substance us	e or juvenile delinquency problems	(e.g. bullying, fighting, theft, etc.)? 🏼 Yes 🛛 No				
4. Demonstrated any concerns related	to academic or personal integrity?	Yes 🛛 No				
If yes to any of these questions, is this a recurring	g pattern of behavior? 🛛 Yes 🖓 N	0				
Please explain providing details and dates:						
o your knowledge, is the applicant's school record a true indication of his/her academic ability, or have outside circumstances interfered with						
academic achievement? Yes No If no, plea	ase explain:					
Describe the ways the applicant contributes to y	our school community (character, cit	tizenship, leadership, athletic or artistic):				
		letic or artistic performance?  Yes Not to my knowledge				
If yes, please explain:						

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PERSONAL CHARACTERISTICS AND QUALITIES					NOT OBSERVED
Attention span	Actively engaged	Attentive	□ Variable attention	Requires frequent redirection	
Attitude toward school	Excellent	Good	□Fair	Poor	
Citizenship	Excellent	Good	□Fair	Poor	
Concern for others	□ Very considerate	Usually		Rarely considerate	
Displays appropriate conduct	Good conduct	Usually good conduct	Occasional misconduct	Poor conduct	
Emotional maturity	Uvery mature	Age appropriate	Sometimes immature	□ Very immature	
Integrity	Highly trustworthy	Usually	Occasionally trustworthy	Questionable	
Leadership potential	Leader	Can follow or lead	Leads on occasion	Rarely leads	
Peer relations	Role model	Healthy relationships	Occasional problems	Relates poorly	
Reaction to criticism/set-backs	Excellent	Good	□Fair	Poor	
Relationships with adults	Courteous	Usually positive	Occasional problems	□ Shows little respect	
Responsibility	Uvery responsible	Usually responsible	□ Sometimes responsible	Rarely responsible	
Self-confidence	Healthy self-image	Needs some support	Seems over-confident	Poor self-image	
Sense of humor	Highly developed	Good	□Fair	Poorly developed	
Spirit of cooperation	Consistently cooperates	Usually cooperates		Rarely cooperates	
Warmth of personality	Consistently friendly	Usually friendly	Occasionally friendly	Rarely friendly	
Please share any additional comn		t's personal charactersit	ics and qualities:	e comment:	
Parent/Legal Guardian support/in Meets financial obligations (if a Please describe parental support/	pplicable) 🛛 🗖 Coopera	tive Group Follows throu		Generation Follows school poli	

Thank you for your time and evaluation of this applicant.

May we contact you if we have questions?	( ) –	
	Phone	Email
Please print or type name		Please print or type title

Signature

Date

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